

## Quality Enhancement Grants Scoring Rubric for Schools and Centers

Organization Name:

Categories	Criteria & Cooresponding Question(s)	Excellent (4 points)	Good (3 points)	Fair (2 points)	Poor (1 point)	Very Poor or Did Not Address (0 points)
Strategic Alignment	<b>Strategic Alignment and Impact</b>	The project is highly likely to improve the quality of the program and help children achieve kindergarten readiness	The project is fairly likely to improve the quality of the program and help children achieve kindergarten readiness	The project requires clarification on how the quality of the program will improve as a result of the project	Limited clarity on how the project is likely to improve the quality of the program and help children achieve kindergarten readiness	Unclear on how the project is likely to improve the quality of the program and help children achieve kindergarten readiness
	<i>Question: Project Description</i>					
	<b>Early Learning Program Profile</b>	Program is currently participating in the ELPP	Program is not currently participating, but is willing to participate in the ELPP		Program is unsure if they are willing to participate in the ELPP but is interested in learning more	Program is not willing to participate in the ELPP
	<b>Percentage of lower-income families served</b>	86-100% of children enrolled qualify as lower-income	71-85% of children enrolled qualify as lower-income	56-70% of children enrolled qualify as lower-income	46-55% of children enrolled qualify as lower-income	40-45% of children enrolled qualify as lower-income
Proposal	<b>Demonstrated Need and Evidence for Approach</b>	Challenge or opportunity is well-articulated and approach directly addresses the challenge/opportunity; evidence is provided as to why the approach is expected to be effective.	Challenge or opportunity is well-articulated and approach directly addresses the challenge/opportunity	Challenge or opportunity is somewhat clear and/or the approach will somewhat address the challenge/opportunity	Limited clarity on the challenge or opportunity being presented and/or approach is not likely to address the challenge/opportunity	Unclear what the challenge or opportunity is and/or the approach does not address the challenge/opportunity
	<i>Question: Challenge or Opportunity</i>					
	<b>Implementation</b>	Plan includes clear details of how the work will be carried out and by when major milestones will be completed; timeline is realistic	Plan includes some details of how the work will be carried out and by when major milestones will be completed; timeline is realistic	Plan is somewhat clear but will require some clarification; timeline will work with minor adjustments	Activities are somewhat vague; timeline appears rushed	Unclear what the activities are and how they will be accomplished; timeline is unreasonable
	<i>Question: Plan for Implementation</i>					
	<b>Project Challenges</b>	Relevant challenges are clearly identified with possible solutions to mitigate the risks	Relevant challenges are generally identified along with possible solutions to mitigate the risks	Clarification needed on the relevant challenges identified and possible solutions to mitigate the risks	Relevant challenges are identified, but possible solutions do not directly relate or are not present	Unclear how the challenges presented relate to the project
	<i>Question: Barriers to Success</i>					
	<b>Project Success</b>	Very clear how to measure success, expected outcomes directly relate to both the project and improving program quality	Fairly clear how to measure success, expected outcomes directly relate to both the project and improving program quality	Requires minor improvements to clarify how to measure success and how expected outcomes directly relate to both the project and improving program quality	Limited clarity on how to measure success and how the expected outcomes relate to the project and improving program quality	Few outputs and outcomes listed; failed to include how to measure success
	<i>Question: Outputs &amp; Outcomes</i>					
Management Capacity & Staff Experience	<b>Project/Program Staff Experience</b>	Staff has extensive experience and expertise in similar work.	Staff has multiple years of experience and expertise in similar work.	Staff has some experience or expertise in similar work.	Staff has limited experience and expertise in similar work.	Staff has no experience or expertise in similar work.
	<i>Question: Relevant Qualifications</i>					
	<b>Organization Capacity</b>	Organization has the current capacity and will not overextend existing staff	Organization has the current capacity but may overextend existing staff	Organization does not currently have the capacity and will need to hire new staff	Unlikely that current or expected staff have the capacity to be successful	No evidence that existing or planned staff will be able to successfully execute on this grant
	<i>Question: Organizational Capacity &amp; Relevant Qualifications</i>					
	<b>Experience with Population</b>	Board and staff are reflective of the population they are intending to serve	Staff are reflective of the population they are intending to serve	Organization has a client/target population advisory committee that informs program design	Organization surveys clients/target population to seek feedback on program design	No evidence that the organization involves target population in program design
	<i>Question: Target Beneficiaries</i>					
Financial Capacity	<b>Financial Feasibility of Project/Program</b>	No modifications needed - project budget is realistic and appropriate; clearly articulates how funding will be spent on grant activities	Minor modifications will be needed to the scope or requested amount to accomplish activities	Major modifications will be needed to either the scope or requested amount to accomplish activities	Major modifications will be needed to both the scope and requested amount to accomplish activities	Insufficient funds for implementing planned grant activities
	<i>Uploaded document: Project Budget</i>					
	<b>Sustainability of Project/Program</b>	A strong plan for ongoing sustainability is presented or no ongoing funding is required	A general plan for ongoing sustainability is presented	Plan for ongoing sustainability is articulated, but funding is questionable	Highly questionable plan for sustainability is presented	No plan for sustainability is presented
	<i>Question: Sustainability &amp; Project Budget</i>					
<b>TOTAL SCORE</b>						